



Clayton Village Primary School

Prospectus



**Clayton Village
Primary School**

Part of Pennine Academies Yorkshire

Welcome

from the Chief Executive

Welcome to Pennine Academies Yorkshire and may I start by expressing my thanks for taking an interest in our academies and what we are trying to achieve.

Formed in 2018, Pennine Academies Yorkshire now comprises six primary schools and considers every school that is part of the Trust a family member.

Our values are centred around the diversity of our schools and how this strength can help all of us to grow together to provide the best possible outcomes for pupils, ensuring that every child makes exceptional

progress in their academic and social development. We work in collaboration with one another, supporting one another and sharing best practice whilst respecting each school's autonomous rights. This is not a one-size-fits all Multi-Academy Trust!

Diversity and uniqueness.

Our schools are diverse - from a small rural school of fewer than 100 pupils nestled high up in the Dales to a 720-place inner city school with a 24-place resource provision.

All schools are in control of their own

pedagogy, uniform, school day, curriculum, behaviour policies and staffing structures. The Central Team provides support services for HR, Finance, Estates and ICT. The best of both worlds!

We value all children.

Pennine schools are there to serve their local communities. We believe we should be there to support all children irrespective of background, disability or special educational need. We have 3 Resources Provisions across the trust supporting children with SEMH, Communication and Interaction Difficulties and Visual

Impairment. This means we have access to a team of specialist teachers who also support our mainstream teachers. We work with integrity and inclusivity.

Pennine really is a different kind of Trust, one that has the value of people and relationships at its heart. Come visit us to see for yourself.

Michael Thorp
Chief Executive



About

Pennine Academies Yorkshire

We are an inclusive family of schools, formed in 2018. We consider every school that is part of the Trust a family member. Our values are centred around the diversity of our schools and how this strength can help all of us to grow together to provide the best possible outcomes for pupils, ensuring every child makes exceptional progress in their academic and social development.


Pennine Academies Yorkshire - Vision and Values

Our values are centred around the diversity of our schools and how this strength can help all of us to grow together to provide the best possible

outcomes for pupils, ensuring that every child makes exceptional progress in their academic and social development.

We work in collaboration, supporting one another and sharing best practice whilst respecting each schools' autonomous rights. It is not a one size fits all Multi-Academy Trust!

Some of our schools are deemed Academy Plus. Academy Plus is an academy that has some form of additional specialist provision for children with SEND. This could be a Designated Specialist Provision (DSP), an Additional Resource Centre (ARC) Additional Provision (AP); meaning we have considerable expertise in SEND in



our schools and we use this to support one another and SEND in Bradford.

All schools in the Trust are wedded to the principles of inclusion. It therefore stands to reason we should make the maximum effort to make pupils with additional needs even more welcome, remove more barriers and ensure their future success. We believe this should happen alongside their peers in mainstream provision.

We are heavily committed to the mental health and well-being of our pupils and staff. The majority of senior leaders are accredited Mental Health First Aiders and one of our schools is nationally acclaimed for its nurture provision.

Our Values

- We nurture and support our pupils, aiming for no permanent exclusions.
- We promote strong inclusion and SEND practice.
- We are dedicated to improving outcomes for pupils by enhancing their learning and experiences.
- We empower our staff to become world class.
- Our schools deliver a bespoke curriculum, opening doors to opportunities in life.
- We look after our workforce. Relationships and mutual respect are at the heart of all we do.

About Clayton Village Primary School

Mission statement:

A friendly and caring school in the heart of the community, Clayton Village Primary strives to ensure that every child has the opportunity to reach their full potential. Our dedicated and caring staff are committed to helping all our children achieve in a happy, safe and stimulating environment. We want our children to develop into confident, resilient and happy young people whilst valuing self-discipline, respect and manners. Our aim is for all our children to be enthusiastic, engaged and motivated in their learning and for our curriculum and learning environment to give our children every chance to succeed, with happy memories of every school day.



Welcome

to Clayton Village Primary School

We are a community Primary School for children between 4 and 11. The school has a long history of providing education for the children within the community of Clayton. On April 1st 2022, we became part of Pennine Academies Yorkshire. We are looking forward to continuing our journey with them and working in partnership to develop our school further.

We are incredibly proud of all our children at CVPS. At our school, every child matters, and we strive to ensure that the children are well cared for and enjoy learning in a happy and safe environment.

The school aims are:

Aim high, Be Respectful and **Create Happy Memories** which are at the heart of everything we do. We do our utmost to ensure that the children feel valued, work hard and are encouraged to reach their full potential.

Clayton Village Primary School is part of your community, we value good relationships with our families, friends and the wider community who all help make a positive contribution to life at CVPS. We extend a warm welcome to all our parents and carers and share with them an active partnership in their children's education that will equip them well for the future.

Please do not hesitate to contact us if you would like any more information.

Mrs H Rahim
Headteacher

"The school's emphasis on making learning fun means that pupils enjoy carrying out experiments."

(Ofsted, 2020)

School vision and values

Pennine Academies Trust

We share the following Values with our parent Trust:



We **nurture and support** our pupils, aiming for no permanent exclusions.



We **empower** our staff to become world-class.



We promote **strong inclusion** and SEND practice.



Our schools deliver a **bespoke curriculum**, opening doors to opportunities in life.



We are dedicated to **improving outcomes** for pupils by enhancing their learning and experiences.



We look after our workforce. Relationships and **mutual respect** are at the heart of all we do.

School vision and values

Clayton Village Primary

At the heart of everything we do are 3 key principles:



Aim **High**



Be **Respectful**



Create **Happy**
Memories

At Clayton Village Primary our expectations:



Be **Ready**



Be **Respectful**



Be **Responsible**



Our curriculum

Our Curriculum Vision:

At Clayton Village Primary School, we believe all children deserve the opportunity to have a broad range of experiences that are engaging and purposeful. We want the children of Clayton Village Primary School to be inspired and motivated to dream big and break through any glass ceiling. We provide our children with the chance to develop their personalities through a range of experiences, meaning not only will they be successful learners but be prepared for life after school.

Curriculum Intent – how we design our curriculum:

Our curriculum is designed to meet the needs of all our children. It is constantly evolving to develop the skills needed for pupils to become successful learners and empower them to achieve success in the future.

Our school aims: **Aim High, Be Respectful** and **Create Happy Memories** are the main driving force behind how we design and deliver the curriculum. Each year group has an engaging curriculum that allows children to experience big, broad topics that interest and excite learners. We believe learning is not a linear experience for children, therefore, our way of teaching reflects this. We have developed a curriculum that blends knowledge and skills together in a

“Reading has the highest priority.”

Ofsted, 2020

spiral of different subjects. We want children to take charge of their learning, so we encourage them to lead the journey through their curiosity and inquisitive natures.

At Clayton Village, we welcome wonderful questions that take us on exciting paths into the unknown. Teachers plan themes that allow children to develop a range of skills that they revisit and revise throughout the year through a range of real-life experiences.

We believe that children learn best when they have first-hand experiences that are driven by a key purpose.

Attendance

Give your child the best possible education by making sure they attend regularly and on time.

It is important that children attend school regularly and on time. Legislation requires the school to keep accurate records of attendance and reasons for absence. Parents are requested to inform the school by 9am on the first day of absence giving the reason for this.

If a child is taken ill whilst at school, we will contact you, please ensure that we have your correct telephone number where you can be contacted and that of any relation or friend who could look after the child in your absence.

The school attendance policy is written according to Local Authority rulings. Parents should not take their children out of school during term time.

Holidays in term time are recorded as unauthorised absence. Parents must make an appointment to see Miss Needham for any leave of absence during term time. Leave of Absence forms are available from the school office. With 13 weeks' holiday there should be no need to take holidays in term time. In exceptional circumstances, requests for absence in school time will be considered individually and should be made in writing to the Headteacher.

Key Stage 1 and Key Stage 2 Statutory Assessment Tasks take place in May/June, so it is essential that Year 2/Year 6 children do not take holidays around this time.

Attendance is checked regularly, and the Education Social Worker is informed when absence or persistent late arrivals gives cause for concern. From time to time the school conducts a monitoring programme to encourage good attendance.

The school's Attendance Policy is available to read on our website or available via request through the school office.

"Staff are committed to making sure that pupils are safely in school every day."

Ofsted, 2020



School expectations and behaviour

Ofsted, 2020

"Pupils say they feel safe in school because 'someone is always there for you'. Teachers have high expectations of behaviour. In lessons, pupils are highly engaged"

Clayton Village Primary School is committed to creating an environment where exemplary behaviour is at the heart of productive learning. Everyone is expected to maintain the highest standards of personal conduct, to accept responsibility for their behaviour and encourage others to do the same. As members of our community, we adhere to the school aims: 'Aim High, Be Respectful, Create Happy Memories.'

We strongly promote the key principle that:

"Every child has a right to learn and every teacher has a right to teach."

We recognise that a clear structure of predictable outcomes has the best impact on behaviour. Our behaviour principles set out the rules, relentless routines and visible consistencies that all children and staff follow. This will help us create the right culture and promote the culture that we want in our school. It is based on the work of Paul Dix and his book 'When the adults change, everything changes'. Good behaviour is recognised sincerely rather than just rewarded. Children are praised publicly and reminded in private.

“When people talk about behaviour, they obsessively search for the instant solution. Some peddle magic dust or ‘behaviour systems’ that glisten yet quickly fade. Others relentlessly scream for a bigger stick to beat children down with. Both extremes harbour an irresistible idea that there is a short cut to changing behaviour. They sell the lie that you can provoke sustained behavioural change in others without doing much hard work yourself. The truth is that there is no alternative to the hard work: building relationships with those who would rather not, resetting expectations with those who trample them, being relentlessly positive and sustaining a poker face when confronted with challenging behaviour.”

- Paul Dix

We also understand that for some children following our behaviour expectations are beyond their developmental level. In this case, these children will have bespoke positive behaviour plans which may include rewards to reinforce positive behaviour.



School meals

Tasty, nutritious school meals have been provided in the Bradford district for many years. New National funding means these meals are now FREE for all children in reception, Years 1 and 2.

Please see below the school lunch calculations:

£2.10

Daily

£10.50

Weekly

Here is an example of our many delicious options:

Clayton Village School Menu

<https://www.claytonvillageprimary.org.uk/wp-content/uploads/2023/01/School-Menu-Information-from-Oct-2022-Clayton-Village.pdf>



Clayton Village Primary School

Week Commencing
14th Nov, 5th Dec, 18th Jan
6th Feb, 27th Feb, 20th Mar

MENU Week 3

Day	Main Course	Desserts
MON	Choose from... Sausage in a Bun Halal Sheesh Kebab Tortilla With Julienne of Veg	Desserts... Rice Pudding Decorated Fruit Jelly Freshly Prepared Fruit
TUE	Choose from... Cheese & Onion Pasta Italian Tomato Pasta	Desserts... Orange & Lemon Sponge Freshly Prepared Fruit
WED	Choose from... Chicken Pie Halal Chicken Pie Quorn Meatballs In Gravy	Desserts... Chocolate Ice Cream Roll Freshly Prepared Fruit
THUR	Choose from... Halal BBQ Chicken Pizza Sticky Chicken Pizza Cheese & Tomato Pizza	Desserts... Chocolate Buns Freshly Prepared Fruit
FRI	Choose from... Fish Fingers Southern Fried Quorn Burger	Desserts... Oat Cookie Freshly Prepared Fruit

Suitable for

A selection of additional options e.g. sandwiches, pastas etc. will be available each day

 For full allergen & nutritional information go to the HM School Meals App: <https://schoolmeals.bradford.gov.uk>

School uniform

Our children are proud to wear their school uniform, they know they represent our school when they wear it.

The school uniform consists of:

Grey or black trousers or skirt

Grey or black shorts

Grey, black or white socks or grey tights

Purple logo sweatshirt (V Neck
KS2/Round neck Reception/KS1)

White polo shirt Reception/KS1
(logo optional)

White shirt and school tie* KS2

Purple book bag (Preferred)

Lilac gingham dresses
with sweatshirt or cardigan

Black school shoes

Outdoor learning Reception/KS1

School waterproof suit

A pair of wellies

PE

(all years—please note Reception do not start until after the Christmas holidays)

Black shorts/tracksuit bottoms

Black jumper or zip-up hoody

House t-shirt (your child will be allocated a house) *

Trainers

Please note children are required to come dressed in their PE kit on their PE day.

** You can purchase a house t-shirt & school ties from the school office. Water bottles with the school logo on are also available at the office. All items to be paid for via Parent Pay.*

IT IS VERY IMPORTANT THAT YOU LABEL ALL YOUR CHILD'S BELONGINGS.

School uniform (indoor and outdoor) is available at Embroidery In House based at 182 Highgate Road, Clayton Heights.

Our Health and Safety policy states that pupils do not wear jewellery. This includes earrings. Small studs may be worn. Nail varnish is not permitted.

General information

*"Pupils know how to
keep themselves safe
in school, online and in
the local community."*

Ofsted, 2020

Hours

Our school office is open

Monday - Thursday

from 8.00am – 4.00pm

Friday

from 8.00am – 3.30pm

School Hours

8.30am - 3.00pm

Monday – Thursday

8:30am - 1.00pm

Friday

Please note School starts at 08.30am, therefore children should arrive at 08.25am to be ready for registration. Children arriving after 8.35am will be admitted through the Year 5/6 entrance and will have their name entered into the late book. Late marks will affect a pupil's attendance record.

Punctuality is a high priority at Clayton Village Primary School therefore, lateness is closely monitored by the Assistant Headteacher who is also the attendance officer. Any lateness is followed up if this becomes a regular occurrence.



Collection and delivery of children

We ask that parents, carers or nominated adults accompany their children to school at the start of the day (8.30am) and collect promptly (3pm & 1pm on Friday) at the end of the school day. Please note that if you require your child to be collected by a different adult you MUST phone or email the office and inform them prior to collection and before 2.30pm. We also ask that if on occasion you are late, you call the office asap.

Breakfast Club / Care Club / After-School Clubs

Our Breakfast Club takes place each school day morning from 7.45am to 8.30am. If you wish your child to attend, please contact the office. There is a weekly fee of £10.00 for this, which is payable in advance. Our Care club also runs on Friday between 1.00pm to 3.00pm. There is a weekly fee of £4.00 for this which is payable in advance.

We offer a range of opportunities to participate in extra-curricular activities after school between 3pm – 4pm. At any time there maybe a range of clubs depending on the time of year and what other commitments the children may have. Clubs are run by staff members and there is a cost to attend clubs which is payable in advance. Letters in regards to this are sent out prior to the end of each half term.

Milk

We like to encourage our children to drink milk whilst in primary school. Children in Reception are entitled to free school milk. However, if you would like your child to have milk during the school day in Years 1 to 6 parents and carers must order and pay for this in advance. Please note that all children in school who qualify for Free School Meals (because you are in receipt of benefits) will be entitled to free milk. If you require this you must inform the school office.

Please remember that although all children in Year 1 and Year 2 have Universal Free School Meals, you must be in receipt of benefits from the Department of Finance Revenues & Benefits Service, for example, receiving Income Support or Job Seekers Allowance (Income Based), to be entitled to free milk in school.

School admissions

Pupils are legally required to attend school for 190 days each academic year from the term following their fifth birthday.

At Clayton Village, primary children will be admitted in the September of the academic year in which they become five. All children are admitted full-time, unless there are special reasons not to.

Where a child has recognised SEN needs identified before they are due to be admitted, the school may delay admission or admit parttime only until an assessment of his or her needs has been made. They will still however have the right to be admitted the term after their fifth birthday.

Applying for a school place

Details of the coordinated admission scheme are included in the "Guide for Parents" admission booklets which are published each year. Bradford Local Authority will ensure that copies of the booklet and the application form, known as the CAF (Common Application Form)

will be available from all Primary and Nursery Schools within the Bradford district.

All Bradford Metropolitan District Council residents must apply on the CAF to any primary school maintained by BMDC. This includes all voluntary-aided and foundation schools.

Parents may express up to a maximum of five preferences for primary schools on the form and give reasons for each preference.

Parents can apply for any combination of schools, i.e. community, voluntary aided, voluntary controlled or foundation.

Right of Appeal

Parents have the right to appeal if they have been refused entry into Reception during the allocated process or to any other year group.



School Ping

Clayton Village Primary School use a system called 'School Ping'. This is the only method (aside from verbal) of communication with parents and carers. Lots of information is sent via PING and therefore we ask that parents keep their phone numbers and email addresses up to date via the school office.

School Twitter

Clayton Village Primary School has a general Twitter account where we post regularly and encourage all of our parents and carers to get involved -
@claytonprimPAY

The Friends of CVPS

The Friends of CVPS is a group of parents, carers and volunteers who plan and support fundraising events at school. The proceeds of these events are donated back into the school community and are used to purchase additional resources which would not otherwise be available through the standard school budget. Events could not run without these volunteers therefore if you would like to get involved please contact the school office!



Inclusion

at Clayton Village Primary

Special Educational Needs

At Clayton Village Primary School we are proud to provide a safe, stimulating and fully inclusive learning environment where every member of our community is valued and respected. Our broad and balanced curriculum provides opportunities for everyone to achieve and succeed. We celebrate our gifts and cultural diversity, irrespective of individual differences. We are committed to the principle and practice of integrating children with special educational needs into mainstream school.

We recognise that some children, sometimes, require highly personalised and individualised approaches to teaching that closely match their own needs. In order to do this we have small group provisions running throughout the day called The Branch, The Nest and The Shelter. These classrooms are overseen by our school Sendco who works with our learning mentors and SEND teaching assistants to ensure all children can achieve their full potential. Our provisions help ensure children receive specific interventions to support the development of their communication, learning and emotional health needs.

Disability

Our school aims to ensure that every child has full access to the curriculum and school building, irrespective of their disability, and we make every endeavour to ensure that this is put into practice.

We offer the following facilities for children with disabilities:-

- **Disabled toilet with safety bars and 'grab rails'**
- **Allocated disabled parking space**
- **Emergency pull cords**

We continually review the provision provided for our pupils and should the need arise we have access to the support, resources and expertise of a variety of specialist agencies.

Child Protection

The responsibilities of schools in the area of child protection are laid down in the Children's Act of 1989. Due to their day-to-day contact with individual children during school terms, teachers and other school staff are particularly well placed to observe outward signs of abuse, changes in behaviour or failure to develop. The school will alert Social Services if it is suspected that a child has been abused or is at risk of abuse. The Designated Safeguarding Lead is Mrs H Rahim.

Clayton Village Primary School is committed to safeguarding and promoting children's welfare, therefore, all staff appointments are subject to a satisfactory enhanced criminal records check.

"Looked After" Children

The named person for "Looked After" children is Miss E Needham.

Mental Health

At Clayton Village Primary School, we recognise how important mental health and emotional wellbeing are to our lives, in just the same way as physical health. We see our school as being a place for children to experience a nurturing and supportive environment, which has the potential to develop self-esteem and give positive experiences for overcoming adversity and building resilience. We aim to promote positive mental health and wellbeing for all of our staff and children. We pursue this aim using both universal, whole-school approaches and specialized, targeted approaches aimed at vulnerable children. We strive to ensure mental health is a school priority and have staff trained in Mental Health First Aid. We support our pupils and families in many ways, including information sharing at our regular family breakfasts, our specialist nurture provision and our whole school zones of the regulation initiative.



**More details
about Inclusion and
Special Educational
Needs are available in the
school's Special Educational
Needs Policy, Accessibility
Policy and the Special
Educational Needs
Local Offer.**

A close-up photograph of a young child with dark, curly hair, looking slightly to the right with a thoughtful expression. The child is wearing a purple school uniform over a white collared shirt. The background is blurred, showing other children in similar uniforms.

(Ofsted, 2020)

'Pupils at Clayton Village Primary School are enthusiastic about their learning. They particularly like the practical lessons and doing science experiments. They say that while some pupils 'smash it' in lessons, there is help, if they need it, for those who may find the work a bit harder.'





Clayton Village Primary School

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 [@claytonprimPAY](https://twitter.com/claytonprimPAY)